

Lake Macquarie Sustainable Neighbourhood Alliance

Ordinary Meeting

MINUTES

Tuesday 21 May 2019, 6.00 - 8.00pm

Magenta Room, Council Administration Building



Present:	Christine Aus, Gabrielle Clappison, Avril Lockton, Jean McGarry, Colin Mondy Rachelle McConville (LMCC)
Apologies:	Steve Dewar, Robyn Charlton

Start: 6:15pm

1 Acknowledgement of Country

We would like to acknowledge the Awabakal people who are the traditional custodians of this land. We would also like to pay respect to Elders both past and present of the Awabakal nation and extend that respect to other Aboriginal people present.

2 Conflict of interest

None stated.

3 Previous meeting

3.1 Ordinary meeting minutes, 16 April 2019

MOTION: That the previous meeting minutes dated 16 April 2019, be confirmed as an accurate record.

Moved: Gab. Seconded: Jean. Carried

3.2 Business arising from the minutes

- **Catalogue litter.** Follow up email was sent to prompt a response from advertisers regarding catalogue advertising litter. Still no response.

Colin reported that he recently reported another incident of catalogue littering to Council. Council staff requested more information about the contents of the catalogue bundle, presumably to help identify the distributor, but that wasn't possible at the time.

NEW ACTION: Members to identify contents of catalogue bundles for possible social media campaign and or requests to Council.

Outstanding actions:

- **Team recruitment.**

ACTION: Identify key tasks or roles and recruitment messages for Sponsorship (Colin), Youth (Steve) and Marketing (Gab) teams. Rachelle to assist.

NEW ACTION – Colin and Jean to meet with Rachelle to progress.

ACTION: Gab recently met with a young person who has some great marketing ideas, particularly around youth engagement. Will send through details.

ACTION: Contact School Strike for Climate group. 0407 914 848. schoolstrike4climate.com. Congratulate them on their work for climate change, and seek their interest to collaborate / participate in each other's activities

→ Young Leaders position description has been developed and promoted through Facebook and to staff at the uni of Newcastle. Still some more people to send it to. Have received a couple of enquiries so far.

- **Economic Development Strategy**

ACTION: Submit request to Council for information session regarding the Economic Development Strategy.

Suggest this can be raised with John Ferguson when he attends the June Alliance Board meeting.

4 Correspondence

- Boomerang Alliance Newsletter, Federal Election 2019
- Our Community Matters newsletter, April 2019
- Sustainable Neighbourhood News, 18 April 2019
- Request to University of Newcastle staff to distribute Young Leaders position description.
- Thank you from Pelican Area SNG for Colin's visit to their meeting.
- Invitation from Lake Macquarie Business to attend Digital Marketing training
- Enquiry regarding the Young Leaders team
- Various correspondence preparing the Textile Recycling and Sewing Hub TRASH Bags grant application
- Advice regarding change of date for Waste to Art at Charlestown Launchpad – delayed to 3 June due to library refurbishments

5 Treasurers report

5.1 Treasurer's report for April 2019

See attached below.

Moved: Jean. Seconded: Avril. Carried.

6 For discussion & decision

6.1 **Cake, conversation and...? ~~25 May~~ and Request for Hunter Community Environment Centre (HCEC)/ water quality talk**

We originally organised to have a talk about Council's Environmental Sustainability Strategy and Action Plan (ESSAP) at this networking event, but the new draft will not be ready in time. Charlestown Library have also delayed their refurbishment finish date, so the venue is also unavailable.

At the same time, Warners Bay Area SNG have requested assistance from the Alliance to run one or a series of education sessions about lake health / water quality / heavy metals.

Rachelle is awaiting feedback from Council staff about whether / who can present or run something like this. Council tried to run a workshop about water quality last year some time, but it was very

poorly attended so they ended up cancelling. Perhaps there will be more interest given the Hunter Community Environment Centre report on the ash dams / or with alternate messaging.

ACTION: Reschedule the networking event (aim for June or July), and seek speaker from Council and possibly HCEC.

6.2 Aboriginal Cultural Heritage Training – June (TBC)

Rachelle is organising a training session (half day) for SN volunteers in Aboriginal Cultural Training. Tentative date for Monday 17 June, morning, Glendale. Details to be confirmed.

Gab suggested an alternative provider, and will send through the details for consideration.

7 Requests and risk assessments

None received.

8 Report backs

8.1 Progress – Strategic Plan

Progress update was circulated via email.

8.2 Visiting local group meetings

- Pelican Area

Great to see 9 community minded people at the meeting. The group thanked Colin for attending, and passed on their congratulations to the Alliance for the great job you are doing. They enjoyed the informative discussion, gained valuable ideas heading into the near future, and effectively strengthened and widened the communication channel between PASNG and the Alliance.

Current ideas to help with reactivation of PASNG website and Facebook page, and availability of display equipment. Lots of issues in common with Redhead.

- Progress arranging visits with other groups?

- Caves Beach – Swansea Area (Jean)
- Dudley (Gab) – Made contact and waiting for group to hold a meeting.
- Valentine (Colin) – Made contact and waiting for group to hold a meeting.
- West Wallsend District – Robyn is attending their May meeting (tonight)
- And other board members visiting Cooranbong, Five Bays, Greater Charlestown, Redhead, Toronto Area and Warners Bay Area (Jean)?

8.3 Tree canopy strategy

Council's 2019-20 Budget and Operational Plan is currently on exhibition until 29 May. Funding for a tree replacement program is included, but it is not shown as a line item. Presumably because there are thousands overall and it's not possible to include such detail.

Idea to conduct a coordinated education campaign across the city, including identifying and valuing significant trees in each neighbourhood area. Could be a good citywide project to implement in spring. Suggest collaborating with Robyn and plotting out a 'how to' for other groups to participate; organising some making workshops etc.

8.4 Waste to Art

Display of 2018 works (limited to display cabinets) at Charlestown Launchpad 25 May – 10 August. We'll have six selected works on display, with installation on Thurs 23 May.

Thirteen registrations so far for October exhibition, Saturday 12 October - Sunday 1 December SEEN@Swansea exhibition space. (+ Swansea Launchpad space). Ongoing promotion to encourage participation.

8.5 Trash Bags

Grant application submitted. Public voting starts on 15 July. Next steps?

- Due diligence – qualifications and CV
- Marketing plan to encourage votes

8.6 ANZAC Wreath making + Repair Cafe, Cardiff Area, 22 April

Great day with 12 sewing repairs and 52 tool sharpening repairs. Wreath making workshop incorporated excellent talk about environmental considerations in making wreaths.

8.7 Wreath making and garden planting with OOSH, Cardiff Area, Wed 24 April

8.8 Stall at Cardiff Community Festival, Cardiff Area, Sat 4 May

8.9 Community Garden at Charlestown Pool, Greater Charlestown

April working bee and recently planting seedlings.

8.10 Pamper Care Project

In conjunction with Woodrising Neighbourhood Centre, the Pamper Care Project assisted Nova Women's Centre. In addition, we assisted 12 people, many with families with personal care items and pantry food. There has been an increase for the request of assistance, compared to last year, in particular pantry food.

9 For Information

9.1 Nature Play Forum. Warners Bay, Greater Charlestown and Dudley, Wed 29 May

Discussion regarding funding for refreshments. Expecting 80-100 attendees. Venue (Club Macquarie) is providing room hire for free, but catering is not allowed to be brought in. Seeking further assistance from them to cover / reduce costs of tea/coffee and light snacks. Resolved to ask Warners Bay and Greater Charlestown SNGS to cover costs.

9.2 Coastal Zone Management Committee Meeting, 6 June – Colin attending

9.3 Council grants pending

- Reviving Community Garden Charlestown Pool, Greater Charlestown
- Cardiff Pollinator Plan, Cardiff Area

Environmental Sustainability Grants go to Council meeting of 27 May.

9.4 Redhead Community Garden

Redhead SN have been approached by members of the Redhead Community Garden group (originally set up by Redhead SN with permission to operate in the school grounds) to help revitalise the garden.

9.5 Digital Marketing Training

Run by Lake Mac Business – Gab attending, 23 May

9.6 Living Smart Festival

Stallholder applications now open, 28 September

Idea for fundraising? Eg selling reusable metal pegs. For discussion at May meeting.

9.7 Digital Storytellers – training courses

Join the passionate team from Digital Storytellers for an intensive two-days of storytelling where we'll help you FIND, MAKE, EDIT and SHARE your story. <https://www.digitalstorytellers.com.au/>

Scholarships available for upcoming course in Sydney, 15&29 June; or Online course. <https://www.digitalstorytellers.com.au/sfi-scholarship/>

9.8 Community garden, Pelican

Pelican Area SNG considering starting a community garden project in conjunction with preschool group.

9.9 Redhead Landcare

Redhead SN have helped re-start Landcare group in Redhead.

10 Meeting close

Close: 8:17pm

Next meeting date: Tuesday 18 June, 6pm

Treasurer's Report

LAKE MACQUARIE SUSTAINABLE NEIGHBOURHOODS ALLIANCE

GENERAL MEETING

TREASURER'S REPORT

1 April to 30 April, 2019.



Account 06 2806 10352969 with Commonwealth Bank of Australia, Charlestown Branch.

Balance \$ 9,696 .52CR

RECEIPTS

11 April Dir Cr 032106 LMCC -LMCC12798 \$ 2,650.00

Total Income \$ 2,650.00

EXPENDITURE

15 Apl Chq 000122 *Alliance Insurance* \$ 2,650.00
18 Apl Chq 000123 *Pumper Case Proj* 203.83

Total Expenditure \$ 2,859.83

BALANCE \$ 9,492.69CR

This is a true statement of accounts for the Lake Macquarie Sustainable Neighbourhoods Alliance for the period 1 April to 30 April, 2019.

Signed _____

Name Jean McGarry

Title Hon Treasurer

Date 13 May, 2019.