

Lake Macquarie Sustainable Neighbourhood Alliance

Ordinary Meeting

MINUTES

Tuesday 17 July 2018, 6.00 - 8.00pm

Magenta room, Council Administration Building, Speers Point



Present:	Robyn Charlton, Gabrielle Clappison, Steve Dewar, Avril Lockton, Jean McGarry Rachelle McConville (LMCC)
Apologies:	Colin away till 8 August

Jean volunteered to Chair the meeting.

1 Acknowledgement of Country

We would like to acknowledge the Awabakal people who are the traditional custodians of this land. We would also like to pay respect to Elders both past and present of the Awabakal nation and extend that respect to other Aboriginal people present.

2 Conflict of interest

None stated.

3 Previous meeting

3.1 Ordinary meeting minutes, 19 June 2018

MOTION: That the previous meeting minutes dated 19 June 2018, be confirmed as an accurate record.

Moved: Steve. Seconded Gab. Carried.

3.2 Business arising from the minutes

Outstanding actions:

- (February 2018) Rachelle to write a report to Umwelt summarising benefits of their previous donations, and arrange a meeting with them.
 - Council report available as of 9 July – use as basis to develop an Annual Report for 2017-18.
- (November 2017) Jean to circulate the new charter of the Hunter Water Customer and Community Advisory Committee, when available.
- (May 2018) Jean to provide report back from May meeting of the Hunter Water Customer and Community Advisory Committee

4 Correspondence

- Letter, card and flowers hand delivered to Dot to say thank you upon her resignation.
- Stallholder application submitted to Council for Sustainable Neighbourhood stalls at Living Smart Festival.
- Project and risk management plan for Awaba Road project (Toronto Area SNG) submitted to Council for approval
- Final report submitted for Holmesville Community Garden (Environmental Sustainability Grant) to Council.
- Sustainable Neighbourhood News, 4 July 2018

- Update summarising plastic pollution activities sent to Boomerang Alliance for their information
- Minutes from July teleconference of the Boomerang Alliance, circulated to board members
- Progress report for pergola and seating area at Holmesville Community Garden (Community Building Partnership Grant) submitted.
- Details of upcoming collaboration opportunities sent to SN key contacts.

Moved: Steve. Seconded: Gab. Carried.

5 Treasurers report

5.1 Treasurer's report for June 2018

See attached below.

Moved: Jean. Seconded: Steve. Carried.

6 For discussion & decision

6.1 Dot Seiffert resignation

Acknowledgement that Dot has now officially resigned from her position on the Alliance Board.

We would like to express our appreciation to Dot for her significant contribution to the development of the Sustainable Neighbourhoods network and the Alliance. Dot was the founding Chairperson of the Alliance Board in 2011, and has been instrumental in creating a positive and welcoming environment. Dot has also been a very significant team member to promote Sustainable Neighbourhoods in the community, and has been a staple presence at our promotional stalls over many years.

We wish her all the best, and will miss having her at our meetings.

6.2 Alliance social media policy

Draft social media and website policy circulated via email, with some updates to clarify governance.

Discussed need for each social media page to have at least 2 'administrators' to provide some oversight.

PROPOSAL: To approve the website and social media policy, and go ahead to promote the new Alliance Facebook page.

Moved: Steve. Seconded: Gab. Carried

Also currently creating some draft content to plan future posts for the Alliance Facebook page; and initial plan to promote the page.

6.3 Strategy and business planning

Feedback from Strategy planning day.

Overall went very well. Especially good to be kept talking and busy for the whole day. Some great ideas about synchronising citywide events. Very clear feedback about suggestions re Landcare.

August	Draft Strategic Plan available for comment. Finalised by end of August.
September	Business Planning workshop
September – October	Draft Business Plan and Marketing Plan available for review. Finalised by mid October

7 Requests from member groups

7.1 Car Boot Sale, 9 September - Cardiff Area SNG

Risk assessment circulated via email. Approved. Note date has been updated to 9 September.

7.2 Monthly Boomerang Bag Workshops, 19 August then 3rd Sunday of the month - Cardiff Area SNG

Risk assessment circulated via email. Approved.

7.3 Holmesville Community Garden Spring Fair, 8 September - West Wallsend District SNG

Risk assessment circulated via email. Approved.

7.4 Bag Swap Station / information stall, 12-15 July - Warners Bay Area SNG

Risk assessment circulated and approved via email.

7.5 Repair Café, 3rd Saturday of the month - Warners Bay Area and Toronto Area SNG

Updated risk assessment circulated via email – to cover monthly events to December, and to include bicycle maintenance activities. Approved.

7.6 Beeswax wrap making workshop, Cardiff Area SNG, 19 August

Risk assessment coming. Note invitation for other groups to attend as a 'train the trainer' activity.

7.7 'Valley of a thousand fauna' – possible grant, Cooranbong SNG

'Valley of a Thousand Fauna' is a well-illustrated in colour and about 200+ pages long. It is an inventory of nearly 1500 species to date from the Dora Creek Catchment. It is intended to inform sustainability/landcare groups of the species present and to help them identify local species. Seeking grant to publish.

Approve in principle – Need to review grant application before submitting.

8 Report backs from member groups and projects

8.1 Visit to Solar Power Australia

Went to Solar Australia...local and Australian...meeting tonight at Cardiff, and it was quite interesting to learn about future plans on solar, for businesses, homes and cars. We must make greater efforts promoting solar. They are using Korean-based lithium batteries that they put together locally and last many years. Home use of batteries using solar is getting cheaper, but you shouldn't charge an electric cars' batteries always on a fast charge outlet...you need slow charging at home to extend the life of the batteries.

Very interesting that this company is a local Cardiff company that is innovative. They have developed a battery pack that could be great for Australian conditions and adapted for mobile solar signs and household use. Advances soon to happen. The battery-powered electric vehicles have won car races.

To add to the future feel, there were electric racing cars and bikes and an electric De Loren! Back to the Future!

8.2 Living Smart Festival

Saturday 22 September

Two stalls have been booked for the Alliance. Intended that SN volunteers work across both of these marquees, where required.

1 - Wash up station – Have requested to be next to coffee van, and to liaise with them beforehand.

2 - Sustainable Neighbourhoods - Promotion for all SN groups and projects, eg:

- Upcoming Repair Café events – banner available;
- Waste to Art exhibition
- Plastic pollution and recycling education
- Pamper Care project drop off point
- Other upcoming events – Handout summarising upcoming events.

Four volunteers so far have responded that they are available for a shift.

+ Robyn, Steve, Avril

8.3 Repair café

Repair Cafes have gone well so far with clothing and garden tool repairs. The aim now is to expand repair types...bike repairs at the next Toronto Hub Repair workshop Saturday July 21, 4-6pm

Any response from other groups to host? One scheduled for Holmesville Spring Fair in September. Greater Charlestown have indicated they'd like to have one too.

Good to think of other repairs that could be done eg bike maintenance; small furniture; others???

8.4 Boomerang Bags Workshop, June – Cardiff Area SNG

Report back: <http://www.sustainableneighbourhoods.org.au/boomerang-bags-sewing-workshop.html>

8.5 Plastic Bag ban June - July

5 sessions were conducted over 4 days to capture the variety of people shopping.

13 Volunteers from WBSNG and The Women's Shed on the Lake collaborated to make this event a huge success.

Over 500 bags were either, handed out, sold via a donation \$132.10 for the Women's Shed on the Lake or purchased the reusable Fruit and Veg bags from Upcycle Newcastle \$260.00.

Our presence in the Warners Bay Village shopping centre was received very well engaging 100's of people in the topic of single use plastic bags, I believe we were successful in assisting with the transition to using reusable bags and other ways to recycle within the community of Warners Bay Areas SNG.

Cardiff event ended up being cancelled.

8.6 Waste to Art

Twenty two registrations so far. Holding off on promotion for now.

Have sent a request to participants to send through some details of their works, and progress photos. Some excellent projects are in progress.

8.7 Holmesville Community Garden – West Wallsend District SNG

Spring Fair event coming up 8 September.

Looking for a certified first aider who can attend on the day.

Pergola / seating area project is progressing. Progress report was submitted to the Community Building Partnership program.

Have formally completed their Council grant to build the garden beds.

8.8 Pamper Care Project

Another amazing month for the Project and I thank everyone who donated to assist those in need in West Ward.

The Hair Care program is slowly coming together as is Glinda's Story Time Adventure, with the assistance of Woodrising Neighbourhood Centre.

The Dress Smart, Career Smart event at Castle Personnel was a success, helping many people with clothes for that short notice interview. We are looking for a new venue to hold the Dress Smart, Career Smart Program.

A summary of Pamper Care assistance provided this month:

- Woodrising Neighbourhood Centre – 1 man with food and basic toiletries;
- 1 woman with food, 3'n1 kiddy wash, Pamper Pack; 1 woman with food, deodorant and tampons; 1 man with food and toiletries; Mother and daughter with Pamper Pack with extra pads; Four female family with food. Assisted with the Farmers' Drive.
- Southlake Market Place – a lady with a beanie and scarf set, one Drink It kit, two Men's wellbeing kits.
- Nova Women's and Children's Refuge – Crocheted product donated from Nova Women's and Children's refuge.
- Lake Macquarie High - one girl pack. More than one mini Breakfast kit.
- Toronto High – 9 Pamper Kits, 9 Drink It kits, 9 Breaky Kits, 4 Best & Less Vouchers, 4 Blankets, two throw rugs and three pair of bed socks.

8.9 Awaba Road Garden Bed – Toronto Area SNG

Project plan and risk assessment submitted to Council – awaiting approval.

8.10 Five Bays

Planning in progress for a face to face gathering in August / September.

8.11 Rathmines Park Litter Project

Project is complete. Working with Barbara and EPA to finalise and complete the final report.

8.12 Waste Warriors – ABC Open

Planning on submitting a Waste Warrior profile to

<https://open.abc.net.au/explore?projectId=155&sortBy=publishedDate> – part of ABC's War on Waste series. They are seeking nominations for individuals, so have focussed on Steve and discussing a range of Sustainable Neighbourhood projects.

9 For Information

10 Meeting close

Meeting close: 7.45pm

Next meeting date: Tuesday 21 August – Gab apology.

Treasurer's Report

LAKE MACQUARIE SUSTAINABLE NEIGHBOURHOODS ALLIANCE

GENERAL MEETING

TREASURER'S REPORT

1 June to 30 June, 2018.



Account 06 2806 10352969 with Commonwealth Bank of Australia, Charlestown Branch.

Balance

\$ 25,914.95CR

RECEIPTS

01 June 2018 Trfr by N.E. Marcar-n Pamper Care	\$	30.00
15 June 2018 DirCr 421520 Kelly Hoare-Pamper Care		50.00
		<hr/>
Total Income	\$	80.00

EXPENDITURE

22 June 2018 Chq 000101 – Rathmines film night		161.47
22 June 2018 Chq 000098 – Flaggy Creek weeds workshop		693.00
22 June 2018 chq 000095 – Holmesville garden		<u>882.23</u>
Total Expenditure	\$	1,736.70

BALANCE**\$24,258.25CR**

This is a true statement of accounts for the Lake Macquarie Sustainable Neighbourhoods Alliance for the period 1 June to 30 June, 2018.

Signed _____

Name Jean McGarry

Title Hon Treasurer

Date 16 July, 2018.