

**Lake Macquarie Sustainable Neighbourhood Alliance  
Ordinary Meeting Minutes**

<b>Date:</b>	Tuesday 16 <sup>th</sup> December 2014	<b>Chair:</b>	Dot Seiffert
<b>Time:</b>	Opened at 6:15pm & closed at 8:30pm	<b>Secretary:</b>	Norbert Lica
<b>Location:</b>	Orchid Room, Lake Macquarie City Council Administration Building, 126 – 138 Main Rd, Speers Point, NSW, 2284		
<b>Present:</b>	Norbert Lica, Steve Dewar, Colin Mondy, Dot Seiffert, Jean McGarry, Christine Aus, Rachelle McConville (LMCC).		
<b>Apologies:</b>	Susan Denholm (Currently on leave), Avril Lockton		

**Minutes**

**1 Welcome & Introduction**

Everyone welcomed to this special Sustainable Christmas Meeting with people bringing food, drinks and decorations for all to enjoy. Well done everyone and Merry Christmas to all the Sustainable Neighbourhood Groups.

**2 Apologies** – As noted above.

**3 Conflict Of Interest** ( Please notify the meeting if you believe you have a conflict of interest regarding any agenda item ) None advised.

**4 Previous Meeting Minutes**

**4.1 Ordinary Meeting Minutes Dated Tuesday 18<sup>th</sup> November 2014**

**MOTION:**

That the previous meeting minutes dated 18<sup>th</sup> November 2014, be confirmed as an accurate record with corrections made.

Moved: Norbert Lica

Second: Steve Dewar

Vote: Unanimous

**4.2 Business & Actions Arising From The Minutes** ( refer to Action Log on pages 3, 4 & 5 of these minutes )

**5 Correspondence Inwards**

- Thank you from the Greater Charlestown Sustainable Neighbourhood Group
- Grant agreement for Redhead SNG ANZAC centenary project, for info only

**6 Correspondence Outwards**

- Congratulations to the Toronto Area SNG
- Sustainable Neighbourhood News, 26 Nov and 15 Dec
- Request for further extension of the Dudley Community Garden Equipment Grant to March 2015
- Financial details for Huw Thomas for auditing enquiry

**7 Treasurers Report**

Treasurer's report was tabled by Jean, with balance of \$4,432.48c for the previous month of November 2014. No money received or expended in that month.

**8 Grants On Offer**

**9 Alliance Website Activity**

**9.1 Unique Website Visitors:** In November 776 people visited website with 4284 pages viewed.

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### 10 For Discussion & Action

**10.1 Energy Saving Auditing Kits & Energy Saving Show Bags:** Discussion around Alliance securing the opportunity to receive energy saving auditing kits and or energy saving show bags from the NSW Office of Environment & Heritage. The kits would be given to the chair person of each group or a nominee, who would then offer the kit to existing members. They can also offer the kits to new prospective members as an incentive to join there group, just like the organic seeds that we use for people who sign our contact list.

At this initial stage the kits are dependant on whether funding can be secured for the program by Fiona Lewis (OEH). Fiona will contact Norbert at the end of January 2015 following up on whether funding can be secured and if the Alliance agrees to the opportunity. The Alliance is interested more in the energy saving show bags then the auditing kits.

**ACTION:** Norbert to talk with Fiona Lewis when she phones back at the end of January and explain the Alliances position on the energy saving show bags and the auditing kits.

**10.2 High School Education Project "School visits:** Steve and Colin went to St Marys High School and introduced them selves to Maryanne Murray as well as the kids and gave a presentation about the Sustainable Neighbourhoods in there area and the rubbish in our oceans. Feed back was remarkable from a number of the kids, who shook hands with Steve and Colin. Teachers were impressed with presentations. Alliance wishes to say well done Colin and Steve. Steve has got commitments from Toronto High School, Warners Bay High School for next year. Interest has come from Cooranbong High School and maybe Morisset High School.

**ACTION:** Steve and Colin to leave to new year, improve on presentations, and try to get a few more high schools involved.

### 11 Requests From Member Groups

**11.1 Eco Health Expo - LLS funding application?** MAPS is looking to hold the event maybe in march, April or May, yet to be confirmed, many variables. Carolyn Jenkinson from NSW Local Land Services is helping the coordinator with the application. The Alliance is aware of the application and is supportive of the event, but will review application when it is emailed to the Alliance board as well as a risk assessment.

**11.2 Redhead Surfest - RA coming in January via email:** The Redhead Surfest will be a long board event on the beach. The group is looking to hold stalls as part of the event on 15<sup>th</sup> February 2015 and want to call it the Redhead Village Festival. Redhead Menshed and Redhead Community Library have put in applications to council, and have been successful. The SNG have invited Milkcrate Events who will hold a bicycle powered milkshake machine, Also OCCI and NPWS have been invited. The group would like the Alliance to auspice there application. The Alliance is aware of the application and is supportive of the event, but will review application when it is emailed to the Alliance board as well as a risk assessment.

### 12 Report Backs From Member Groups

**12.1 Dora Creek Eco Angel Clean Up – 29 November:** 30 to 40 people attended, the RFS cooked BBQ, WITH origin energy supplying BBQ with sausage sizzle and drinks. 4 large skip bags worth of rubbish were collected along the road with in a SEPP14 wetland. Very successful day. It was a joint effort between Dora Creek Progress Association and Dora Creek SNG.

**12.2 Energy Efficiency Expo, 20<sup>th</sup> November 2014:** The expo was more for the business community, on how they can save money by just being energy efficient with there operations. Looking at everything from new technologies to simple ideas like changing to LED lights.

**12.3 Clean Energy, Regional Responses, 21<sup>st</sup> November 2014:** Very interesting, Terry McBride from BZE was in attendance with a model of a Concentrated Solar Thermal Power plant. BZE did presentations about community owned renewable energy power stations, the decentralising of the power system. The push for Australia to be powered with base load Concentrated Solar Thermal Power, with the use of molten salt, which can be done in 10 years, just needs the political will of the people and politicians. There were many

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presentations and speakers with over 1000 people in attendance, it was Webcast online. CLEANaS did a presentation on there project in Newcastle. All presentations gave a renewed sense of hope for the future.

**12.4 Wangi Christmas Fair, 5 December:** No info.

**12.5 Wangi Garden Club and Scarecrow Comp end of year thank you – 11 December:** No info.

**12.6 Redhead WW1 Centenary Project, commencing 1 December:** The group are progressing with the project very well, with applications for grants submitted. Murial artists have been organised, with school children planned to do art work when they return from school holidays.

### 13 General Business

**13.1 Reactivation surveys in Morisset and Peninsula, and Cardiff Area:** No information on hand re surveys.

**13.2 Renewing insurance for 2015 - due 9 Jan:** Will be paid tomorrow.

**13.3 Rachelle on leave 18 Dec - 9 Feb:** Shandala will be looking after Alliance while Rachelle is away.

**13.4 Charlestown Square Community Consultative Group:** A discussion about the Alliance getting into contact with Charlestown Square Shopping Centre and start a dialogue to see what there environmental standards are like.

**ACTION:** Christine to seek contact with the Charlestown Shopping Centre with a letter.

**13.5 Minute Taking:** Discussion around the different options available in taking the minutes with pros and cons. Some included using laptop with a projector and type during the meeting while projecting minutes on a screen, use a landscape A4 format of the minutes with specific questions and prompts for the minute taker, people contribute to the minutes during meeting.

### 14 General Information

**14.1 Toronto Figs:** Some Toronto SNG members were almost arrested, due to a protest about the felling of the Fig Trees in Toronto, after a storm. Some members felt that they were not consulted and were disgusted at how the trees were cut. The group wanted to see replacement trees so that people don't have to suffer from the heat.

### 15 Next Meeting Dates

**15.1 Next Ordinary Meeting Scheduled for Tuesday 17<sup>th</sup> February 2015, 6pm – 8pm:** No meeting in January 2015.

### 16 Meeting Close

#### Action Log, Arising From Ordinary Meeting Minutes Dated;

Item	Responsibility	Action	Item Ref	Due Date	Progress
<b>Tuesday 20<sup>th</sup> November 2012</b>					
1	All Board Members	All board members to submit ideas for training to the board either at meetings or through email.	10.2	On going	In Progress Suggestion of issues based forum. Transport, Energy Efficiency, Technology, Email Management, Surveys, Group Management, Waste & Recycling, Bicycles, WalkWays.

Item	Responsibility	Action	Item Ref	Due Date	Progress
<b>Tuesday 20<sup>th</sup> May 2014</b>					
2	Rachelle	Rachelle to contact accountant Huw Thomas by phone, regarding fundraising licence.	12.1		Complete Huw has been contacted, with all Alliance bank statements info sent to him. Waiting on feedback for a quote.
3	Rachelle & Christine	Rachelle to send Christine and board members the sponsorship proposal for review. More research is needed to identify a better target organisation. Solar provider at Warners Bay an option.	12.2		In Progress First sentence complete. <b>ACTION:</b> Colin & Steve to tailor sponsorship proposal to Warners Bay Solar company or other company's we choose.
<b>Tuesday 17<sup>th</sup> June 2014</b>					
4	Colin & Alliance Board	Colin to write letter to LMCC requesting progress on issue of no motorised equipment.  Alliance to await on council meeting regarding issue of no motorised equipment for Redhead Landcare volunteers, before we comment on support for Colins Document.	13.2	Awaiting response from LMCC.	In Progress Colin sent another letter to Brent Wellham (LMCC). Finally a response came right away. Discussion around WHS options, as well as the response from LMCC. <b>ACTION:</b> Rachelle to forward to Alliance board, email threads re response to Colins emails from Brent Wellham.
<b>Tuesday 26<sup>th</sup> August 2014</b>					
5	Rachelle & Norbert	Bunnings BBQ fundraiser at Glendale for 2015. (attach Public Liability certificate) tentatively booked, will be put on 2015 list.	4.4 Item 2		In Progress Sunday 1 <sup>st</sup> March 2015 was offered for Bunnings BBQ fundraiser. Discussion around conflict with Clean Up Australia Day. <b>ACTION:</b> Change Bunnings BBQ to another day.
<b>Tuesday 21<sup>st</sup> October 2014</b>					
6	Norbert	Norbert to email Pelican Area SNG, asking how they are going with the audit, keeping informed of there progress. Letting them know that we received there drain audit, we recognise there work and ask how there going with the response.	11.14		In Progress
<b>Tuesday 18<sup>th</sup> November 2014</b>					
7	Jean	Jean to change to doing her treasurer's reporting on the previous calender month.	7		Complete
8	Steve	Steve to report back on contact from Maryanne Murray (St Mary's High School, Gateshead).	10.1		Complete

Item	Responsibility	Action	Item Ref	Due Date	Progress
9	Colin, Jean & Christine	Colin, Jean and Christine to talk with there group to work out how to engage the local High school with the local SNG projects. Take SNAP's to schools. Dora Creek Educational kit option available too.	10.1		In Progress Leave to new year, improve on presentation, and try to get few more high schools.
10	Rachelle	Rachelle to get a quote from Guild Insurance.	10.2	17 <sup>th</sup> Dec 2014	Complete Quote was \$1,800.47c which is due in January 2015. The Alliance will pay tomorrow.
11	All board members	All board members to make submissions about the CZMP.	14.2	End of January 2015	In Progress
12	Interested Board members	Interested board members, to let Rachelle know how many cat care brochures they would like.= =	14.5		Complete All printed out, interested members will receive, brochures.
<b>Tuesday 16<sup>th</sup> December 2014</b>					
13	Norbert	Norbert to talk with Fiona Lewis when she phones back at the end of January and explain the Alliances position on the energy saving show bags and the auditing kits.	10.1	End of January 2015	In Progress
14	Steve and Colin	Steve and Colin to leave to the new year and improve on there presentations, and try to get a few more high schools involved.	10.2	2015	In Progress
15	Christine	Christine to seek contact with the Charlestown Shopping Centre with a letter.	13.4		In Progress

Signed as an accurate record, Chair's Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_