

Lake Macquarie Sustainable Neighbourhood Alliance

Ordinary Meeting

MINUTES

Tuesday 21 August 2018, 6.00 - 8.00pm

Committee Room, Council Administration Building, Speers Point



Present:	Robyn Charlton, Steve Dewar, Avril Lockton, Jean McGarry, Colin Mondy Rachelle McConville (LMCC) Iain Moore (LMCC), left 6.50pm
Apologies:	Gabrielle Clappison

1 Acknowledgement of Country

We would like to acknowledge the Awabakal people who are the traditional custodians of this land. We would also like to pay respect to Elders both past and present of the Awabakal nation and extend that respect to other Aboriginal people present.

2 Guest speaker – Iain Moore, Lake Mac 2050

Lake Mac 2050 is currently on exhibition until 2 October 2018. It sets out a strategic vision to guide future growth and development in the city. The strategy outlines top-line objectives and directions for Lake Macquarie City, identifying priority areas for change and investment.

The draft Strategy is available at <https://shape.lakemac.com.au/lakemac2050>, along with related documents and supporting studies including biodiversity, housing supply, economic and transport studies.

Council is seeking community feedback on the plan. Feedback can be completed using the survey on the website, or providing more detailed submissions via planning@lakemac.nsw.gov.au.

ACTION: Rachelle will distribute information to SN key contacts.

3 Conflict of interest

None stated.

4 Previous meeting

4.1 Ordinary meeting minutes, 17 July 2018

MOTION: That the previous meeting minutes dated 17 July 2018, be confirmed as an accurate record.

Moved: Steve. Seconded: Robyn. Carried.

4.2 Business arising from the minutes

Outstanding actions:

- (February 2018) Rachelle to write a report to Umwelt summarising benefits of their previous donations, and arrange a meeting with them.
 - Council report available as of 9 July – use as basis to develop an Annual Report for 2017-18.
- (November 2017) Jean to circulate the new charter of the Hunter Water Customer and Community Advisory Committee, when available.

- (May 2018) Jean to provide report back from May meeting of the Hunter Water Customer and Community Advisory Committee. Complete? Report received from August meeting. Rachelle to circulate.

5 Correspondence

- Final report and invoice for Rathmines Area SNG Litter Project submitted to EPA
- Alliance Facebook page – invitation sent to SN key contacts to follow
- Confirmation from Council regarding Alliance stall at Living Smart Festival
- Letter of support for Holmesville Spring Fair provided as required for West Wallsend District SNG's event application to Council.
- Draft Strategic Plan received from Randall Pearce (and sent to workshop participants) for feedback
- Sustainable Neighbourhood News, 1 and 16 August
- Liaison with staff at SEEN Swansea regarding Waste to Art exhibition
- Enquiry to EPA to chase up payment for Greater Charlestown Local Litter Check from November 2017
- Notification of change of Chairperson for Dudley SNG
- Enquiry from 'Vicinity' shopping centre, Mornington regarding advice about bag swap stations
- Stakeholder update for the Hunter Water temporary desalination plant. Forwarded on to key contacts.
- Request from Glen Carr, SES regarding Community Action Teams, to Pelican Area, Toronto Area,
- Lake Mac Business newsletter forwarded to Alliance board members
- Profile submitted to ABC Open Waste Warriors

6 Treasurers report

6.1 Treasurer's report for July 2018

See attached below.

Moved: Jean. Seconded: Steve. Carried.

7 For discussion & decision

7.1 Living Smart Festival

Saturday 22 September

Two stalls have been booked for the Alliance. Intended that SN volunteers work across both of these marquees, where required.

1 - Wash up station – Have requested to be next to coffee van, and to liaise with them beforehand.

2 - Sustainable Neighbourhoods - Promotion for all SN groups and projects, eg:

- Upcoming Repair Café events – banner and leaflets available;
- Waste to Art exhibition
- Plastic pollution and recycling education
- Pamper Care project drop off point
- Other upcoming events

ACTION: Rachelle will make a handout to promote all the upcoming SN events.

Additional suggestion from Cassandra in Cardiff:

Myself and another member were thinking about having some samples of homemade body butter , toothpaste and an all-purpose household cleaner that festival goers could try out.

The recipe and instructions would be on hand to interested people.

We also thought we could gauge interest in some workshops around making these alternatives to shop bought products.

- General agreement that this will be a good addition. Need to consider risk assessment and hygiene requirements

Staffing numbers

Ten volunteers so far have responded that they are available for a shift.

Note Rachelle will be there on the day, but is scheduled to be working in a different role. Will need to finalise assistance for SN stall on Thursday or Friday prior. (Or by 13 September even better.) Steve will help pick up gear.

7.2 September meeting date?

Rachelle will be away 17-19 September, so will miss scheduled Alliance meeting on 18 Sep.

Agreed to reschedule to Tuesday 11 September instead.

7.3 Strategy and business planning

Following the Strategy workshop on 30 June, participants received the draft Strategy for review in July. Randall has received feedback from participants, and is updating the Strategy accordingly.

The updated version will be circulated to board members for final review and approval at the September board meeting.

September	Business Planning meeting
September – October	Draft Business Plan and Marketing Plan available for review. Finalised by mid October

7.4 Report to Council from 9 July

Noted some discussion from Councillors following the Sustainable Neighbourhoods Report that was presented to the Council meeting on 9 July. The report is available on Council's website (<https://www.lakemac.com.au/downloads/207F9E4F0DACCE00FB48DF87923DD8BE1450C258.PDF>)

Council resolved to:

Support implementation of the outcomes of the Strengthening Sustainable Neighbourhoods review; and to write to the Sustainable Neighbourhood Alliance recognising the contribution of the Sustainable Neighbourhoods Program to Lake Macquarie City over the last 10 years.

Five Bays and Greater Charlestown SNGs have recently sent correspondence to Councillors highlighting current projects and impact of Sustainable Neighbourhoods.

8 Requests from member groups

8.1 Letter writing session – Toronto Area SNG, 30 July

Circulated and approved via email.

40-50 people attended.

8.2 Eco Angel Clean Up – Greater Charlestown SNG, 19 August

Circulated and approved via email.

8.3 Beeswax wrap workshop – Cardiff Area SNG, 19 August

Circulated and approved via email.

8.4 Winter nature play adventure – Warners Bay SNG, 26 August

Circulated via email. Approved

8.5 Public meeting – Toronto Area SNG, 4 September

Circulated via email. Approved

8.6 Food Forest workshop - Dudley Community Garden, 8 September

Circulated via email. Approved

8.7 Promotion stall – Pelican Area SNG, 1 September

Circulated via email. Approved

9 Report backs from member groups and projects

9.1 Repair café

- **August planning meeting:** Repair Cafe Lake MAC has reached a crucial point of where it progresses. Need for more promotion has created our own Facebook page and leaflets to letterbox and put in shops. Also, we need to reach out to more repairers of clothing, tools, and bicycles. We are making contacts with Cardiff and Wangi Men's Sheds for furniture repairs. Other SNGs are showing interest. Hope we get more support! Some interest from West Wallsend, Rathmines and Redhead.
- **August repair café report:** The sun was out and so were a couple of families and friends who called in for a variety of reasons. We repaired approximately a dozen clothing items and help create a 'lizard' suit for a festival. 3 push bikes with brakes, bells and tires repaired, the guys did an awesome job, it was such a pleasure to see how happy the girls were with their freshly maintained bikes. Ray sharpened approximately 17 hand tools. Plenty of socializing and solving the worlds problems, it was a great day for all who attended. We need to get more people through the doors and am currently looking at partnering with cafes in middle of the action so people can see what we are about.
- New Facebook page: <https://www.facebook.com/RepairCafeLakeMac/> . Gab, Steve, Gavin and Sam are editors.
New email address: repaircafelakemac@gmail.com Gab and Steve have access.
- Herald article: <https://www.theherald.com.au/sport/national-sport-news/5593069/repair-cafe-at-lake-macquarie-aims-to-reduce-waste-going-into-landfill/>

9.2 Boomerang Bags Workshop, June – Cardiff Area SNG

Report back: <http://www.sustainableneighbourhoods.org.au/boomerang-bags-sewing-workshop.html>

9.3 Plastic Bag ban

There has been a game changer with the plastic bag ban, despite Coles backflips and NSW being the only delaying state....however, we need to not miss this opportunity.

We need to work with other businesses to cut down on plastic like 7/11 is doing....ban the single use plastic bags from Reject Type shops and Chemists and Markets, work on coffee shops more, put more pressure on takeaway cafes, particularly Maccas, to get rid of plastic straws and institute recycling, get all supermarkets to cut down more and faster on plastic packaging especially for fruit and veggies.

The Toronto Area SNG is starting a 'Straws No more' campaign.

Noted that the debacle with Coles highlights the need for a state-wide ban.

ACTION: Support Boomerang Alliance current push for NSW state plastic bag ban, and contact state MPs.

9.4 Waste to Art

Thirty five registrations so far. Holding off on further promotion for now.

Have sent a request to participants to send through some details of their works, and progress photos. Some excellent projects are in progress.

Some upcoming dates:

- 30 August – registrations close
- 11 Sept – meeting at SEEN@Swansea to check out space and finalise exhibition details
- 14 Sept – artworks completed
- Fri 12 October (alt 13 Oct) – Opening night / launch event - TBC
- 13 October – 25 November - Exhibition

9.5 Holmesville Community Garden – West Wallsend District SNG

Spring Fair event coming up 8 September, including official opening by state MP Clayton Barr at 11:00 am. Federal MP Joel Fitzgibbon and local councillor Brian Adamthwaite are also attending. Will also have plant stalls, unique shopping bags from remnants, Repair Cafe (bring along your clothes to be altered or tools to be sharpened), cake stall, Mums' Cottage - craft stall, West Wallsend District Heritage Group, Holmesville Progress Association, The African Violet Society, Lake Macquarie Landcare, Rural Fire Service, Live music by the Barnsley Boys, Barbecue lunch and cold drinks catering by Wallsend-Maryland Rotary Club, and perhaps one or two more.

9.6 Pamper Care Project

Pamper Care Project has turned ONE! We have assisted over 80 people in the City of Lake Macquarie with personal care items, food, clothing and other accessories. We have networked with Woodrising Neighbourhood Centre, Castle Personnel – Toronto, The Salvos at Bolton Point, Southlake Market Place, Eastlake Youth Centre, Lake Macquarie High, Toronto High and the Samaritans – Toronto, Nova Women's & Children's Refuge and Toronto Library. We are blessed to have wonderful sponsors and supporters.

In July, in conjunction with Woodrising Neighbourhood Centre we have assisted:

- One man with food
- One woman with food
- Nova Women's Refuge with 7 Pamper Packs
- Samaritans –Toronto with women's hygiene products and hair care product.
- Thanks to Ultra Tune Toronto we have delivered six Pamper Packs to Samaritans –Toronto and Southlake Market Place has given out two Masculine wellbeing kits.
- We have assisted six students from Toronto High School with product.
- We gave donations to the 'Fill a Truck for Farmers' event via Toronto Diggers
- Kits of soft toys and winter woollies for children under five went to Nova Women's Refuge.
- Toronto Library referred a young lady to the Pamper Care Project.
- Storytime adventure 22 August.

9.7 Awaba Road Garden Bed – Toronto Area SNG

Project plan and risk assessment submitted to Council – Still awaiting approval.

9.8 Five Bays

Gathering went very well. 38 people attended. Identified vision, values, objectives and project ideas for their SNAP. Meeting coming up on 28 August.

9.9 Rathmines Park Litter Project

Final report is completed. Now waiting for final payment from EPA to pay for remaining project costs.

10 For Information

10.1 Coastal Zone Management Committee Meeting

10.2 Hunter Water Customer and Community Advisory Group

Jean tabled her report from the August meeting. Rachele to circulate to board members.

10.3 Our Power movie screening

Movie screening coming up in Morisset (24 August) and Newcastle (26 August), <http://ourpowerdoco.com/>. Rachele will circulate information.

11 Meeting close

Meeting close: 8.05pm

Next meeting date: Tuesday 11 September

Treasurer's Report

LAKE MACQUARIE SUSTAINABLE NEIGHBOURHOODS ALLIANCE

GENERAL MEETING

TREASURER'S REPORT

1 July to 31 July, 2018.

Account 06 2806 10352969 with Commonwealth Bank of Australia, Charlestown Branch.

Balance **\$ \$24,258.25CR**

RECEIPTS

05 July 2018 Dir Cr0004347 Grtr Chtn Weed 56.90

Total Income \$ 56.90

EXPENDITURE

19 June Chq 000096 C. Aus	606.40
02 July Chq 000100 C. Aus	250.00
02 July Chq 000099 Disability Life Enrich't	400.00
02 July Chq 000102 OCCIIAKE Mac	310.00
17 July Chq 000103 WBay SNG	50.00
30 July Chq 000104 L. Simpson	23.04
30 July chq 000105 Vogue Pergolas	7,102.50

Total Expenditure \$ 8,759.94

BALANCE **\$15,555.21CR**

This is a true statement of accounts for the Lake Macquarie Sustainable Neighbourhoods Alliance for the period 1 July to 31 July, 2018.

Signed _____

Name Jean McGarry

Title Hon Treasurer

Date 21 August, 2018.

