

Lake Macquarie Sustainable Neighbourhood Alliance

Ordinary Meeting

MINUTES

Tuesday 15 May 2018, 6.00 - 8.00pm

Magenta room, Council Administration Building, Speers Point



Present:	Robyn Charlton, Gabrielle Clappison, Steve Dewar, Avril Lockton, Jean McGarry, Colin Mondy Rachelle McConville (LMCC)
Apologies:	Dot Seiffert

1 Acknowledgement of Country

We would like to acknowledge the Awabakal people who are the traditional custodians of this land. We would also like to pay respect to Elders both past and present of the Awabakal nation and extend that respect to other Aboriginal people present.

2 Conflict of interest

None stated.

3 Previous meeting

3.1 Ordinary meeting minutes, 17 April 2018

MOTION: That the previous meeting minutes dated 17 April 2018, be confirmed as an accurate record.

Moved: Gab. Seconded Steve. Carried.

3.2 Business arising from the minutes

Outstanding actions:

- (February 2018) Rachelle to write a report to Umwelt summarising benefits of their previous donations, and arrange a meeting with them.
 - Will need to do a report to Council in July – Suggest that we can use that as basis for an 'Annual Report' to use to present to Umwelt.
- (November 2017) Jean to circulate the new charter of the Hunter Water Customer and Community Advisory Committee, when available.
- (March 2018) Jean to cash reimbursement cheque as soon as possible. complete
- (April 2018) Update risk assessment form and website to reflect checklist of accessibility considerations
 - Form and website have been updated.
 - ACTION: Rachelle to send out to the network.
- (April 2018) Funding available from Origin Energy – Seek more details.
 - Rachelle has left messages with Tania, but no response yet.
 - Next Eraring community forum at end of May.

4 Correspondence

- Invitation to participate in Waste to Art exhibition – sent to local arts and community groups; Sustainable Neighbourhood key contacts; and relevant Council staff
- Acceptance of Austcover quote for insurance. Updated Certificate of Insurance received.

- Reply to BZE indicating in principle support for the program, and ambition for Council to lead.
- Council consultation regarding skate park at Bernie Goodwin Reserve – sent to Morisset and Cooranbong key contacts.
- Invitation to hold display at 2 of Council's May Movies – forwarded to SN key contacts
- 15 registrations for the Waste to Art exhibition so far
- Sustainable Neighbourhood News, May 2018
- Notes from meeting with Council staff regarding Development Contributions – sent to SN key contacts
- Final grant report was submitted for the Responsible Dog Care Brochure
- Confirmation from Guild that our insurance policy has been cancelled as of 1 May
- Invitation to Lake Macquarie Business networking event.
- Couple of direct enquiries from new Five Bays volunteers.

ACTION: Rachele to write letter to Dot to thank her for her work on the board and for Sustainable Neighbourhoods in general.

5 Treasurers report

5.1 Treasurer's report for March 2018

See attached below.

Moved: Avril. Seconded: Robyn. Carried.

6 For discussion & decision

6.1 Street trees

Seeking clarification from Council about street trees:

- Does Council encourage street trees?
- Are the public allowed to plant street trees?
- Does the Council monitor street tree removal and damage.

We received a reply from Council staff following the Alliance letter from March 2018.

Currently:

Street trees are encouraged as part of new developments or landscaping works where appropriate.

The public are not encouraged to plant street trees, because of a range of difficulties eg:

- interference with underground services; and need for utilities to have access to the service lines
- landscaping guidelines are extremely rigorous – potentially beyond the scope of volunteers (<https://www.lakemac.com.au/downloads/FFE92E2C757063393119C5CD00E74DDD8B22B74B.PDF>
<https://lakemac.com.au/downloads/60E1ACDCD668A7DB96968C0C742C65576E2F5312.pdf>)
- safety issues working alongside a road
- need to ensure veg doesn't block sight lines, car doors or footpaths etc.

Future:

Council is currently developing the Urban Forest Strategy. It is included in Lake Mac 2050. Council planting program along with option for community support for the program is being considered.

Rachele noted that the Sustainability Department is talking about Council's Urban Forest Strategy at an upcoming planning day – request report back.

7 Requests from member groups

7.1 Flaggy Creek Weeds Workshop

Risk assessment circulated via email.

Suggest considering control measures for snakes, insect bites, communication, emergency access, and sign on / off. Approved.

7.2 Bunnings BBQ – Cardiff Area SNG

Risk assessment circulated via email.

Approved.

7.3 Nature Play Adventure – Warners Bay Area SNG

Risk assessment circulated via email. Approved.

Day was very successful. Speaking in Colour provided indigenous activities. 2 workshops (1 for younger and 1 for older). Sold 35 tickets.

7.4 Repair Café – Warners Bay and Toronto Area SNGs

Risk assessment circulated via email. Approved.

No waste event. Planning to keep the fabric scraps to create bunting or similar, so that nothing goes to landfill. Also trialling garden tool sharpening.

Council grant successful. Will help to continue and expand the repair café concept.

7.5 Bag It film screening – Rathmines Area SNG

Risk assessment coming...

7.6 Boomerang Bags Workshop – Cardiff Area SNG

Risk assessment circulated via email. Approved.

7.7 Monthly meetings at Cardiff PS Library – Cardiff Area SNG

Risk assessment circulated via email. Approved.

7.8 Awaba Road Garden Bed – Toronto Area SNG

Risk assessment coming. Will need to consider aspects from Landcare and Community Garden risk management frameworks; and may need to check with insurer. Rachele will work with TASNG and Council to develop a suitable risk assessment for board review.

8 Report backs from member groups and projects

8.1 Hunter Water Community Consultative Forum

Meeting minutes from October 2017 now available. Rachele will circulate to board members. Updated Charter is not yet available.

May meeting was held today, 15 May 2018.

ACTION: Jean will provide a report back for circulation to board members.

8.2 Five Bays

300+ surveys returned so far. Currently completing data entry.

A couple of enquiries so far with keen volunteers:

- Landcare project idea around area of bushland adjacent to Middle Point Rd, Bolton Point

- Enquiry from volunteer who is keen to work on plastic bag campaign – especially working with Farmers Market and Lions Market to go plastic bag free. And to encourage and support supermarkets with their July ban.

8.3 Plastic Bag ban June - July

New bag swap stations – eg Warners Bay Coles – especially during the transition.

Farmers Market and Lions Market as above.

8.4 Environmental Sustainability Grants Committee

Report back from Jean.

Repair café grant was successful.

8.5 Strategy and Business Plan

Three submissions received. Scoring underway, and expect to start work with consultant in late May / June.

8.6 Pamper Care Project

This month the Pamper Care Project assisted from Woodrising Neighbourhood Centre with two Pamper care packs and one Masculine Wellbeing kit.

At Southlake Marketplace, we assisted a person with a “Drink It” kit, two mini Masculine Wellbeing kits.

At Eastlake Youth Centre received a mini Masculine wellbeing kit, a mini Pamper Care pack as well as mix of pads and other product.

A delivery of interview clothes was taken to Castle Personnel - Toronto, as part of the Dress Smart, Career Smart Program.

Greg Piper's Office is now an official drop off point. And we have had lots beautiful donations come in too! Cr Adamthwaite has donated to the project too!

8.7 Congratulations Robyn – NSW Award

Robyn was presented with a NSW Government Community Service Award from Greg Piper MP. A worthy recipient in recognition of years of voluntary work for our local environment and community – congratulations!

9 For Information

9.1 Windale / Mt Hutton community support group – seeking SN group

Steve will talk with Jodie Harrison re what overarching groups already exist in Windale. (WICCA?)

9.2 Redhead SNG

Current projects include:

- Pedestrian safety
- Little libraries
- Oral history project
- Dog education, signage and rangers. Currently only 23% are complying.

10 Meeting close

Meeting close: 8:20

Next meeting date: Tuesday 19 June

Treasurer's Report

LAKE MACQUARIE SUSTAINABLE NEIGHBOURHOODS ALLIANCE

GENERAL MEETING

TREASURER'S REPORT

1 April to 30 April, 2018.



Account 06 2806 10352969 with Commonwealth Bank of Australia, Charlestown Branch.

Balance **\$ 26,567.63CR**

RECEIPTS

26 April 2018 DirCr LMCC 032106 10291924 \$ 912.93

Total Income \$ 912.93

EXPENDITURE

06 April 2018 chq000086 \$ 300.00

09 April DirDebit 063457 Guild Ins \$ 154.64

17 April chq000088 Pamper Pro. 23.88

Total Expenditure \$ 478.52

BALANCE **\$ 27,002.04CR**

This is a true statement of accounts for the Lake Macquarie Sustainable Neighbourhoods Alliance for the period 1 April to 30 April, 2018.

Signed _____

Name Jean McGarry

Title Hon Treasurer

Date 14 May, 2018.