

Lake Macquarie Sustainable Neighbourhood Alliance (Inc)

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Position vacant: Sustainable Neighbourhood Alliance Board Member (volunteer)

Join us to create a sustainable Lake Macquarie! Contribute your expertise to grow and support our wonderful network of more than 150 Sustainable Neighbourhood volunteers and 7000 supporters. We are offering several board member positions to conscientious volunteers who can help increase our impact, visibility, volunteer support and financial sustainability.

About Sustainable Neighbourhoods

Sustainable Neighbourhoods empowers the Lake Macquarie community to act on local sustainability issues. We are a network of active, skilled, and supported citizens who create a range of local projects and events that protect the natural environment, reduce our ecological footprint, and increase community wellbeing. We are guided by our values of participation, inclusion, collaboration, empowerment, and shared responsibility.

Our network of around 150 volunteers are community leaders, contributing their time and expertise to improve their neighbourhood, care for their place and bring people together. Sustainable Neighbourhood volunteers are passionate about environmental issues, community participation and practical action.

The Sustainable Neighbourhood Alliance is an incorporated not-for-profit association that provides coordination, governance, resourcing, capacity-building, marketing and communication, and insurance and risk management for and on behalf of the Sustainable Neighbourhood groups across Lake Macquarie City.

Alliance board members provide leadership, oversight and practical support to the Sustainable Neighbourhood network. The board's primary responsibility is to ensure the Alliance can effectively operate, meet its legal and financial obligations, and achieve its objectives. The [Sustainable Neighbourhoods Strategic Plan 2018-2023](#) details the Alliance's direction and key Strategic Objectives with key focus areas on impact, visibility, volunteer support and financial sustainability.

We have several vacancies for conscientious board members who have a strong commitment to our objectives and values.

Role requirements

- Attend monthly board meetings, generally held in person at Speers Point NSW. Meetings are currently scheduled for the first Wednesday of the month, 6.00-7.30pm, but we can alter to suit the majority of board members.
- Availability up to 4 hours per week for board duties, including monthly meeting attendance, regular email correspondence, and research and consideration of matters before the board.
- Nominate for election at the upcoming Alliance AGM in November 2023, and commit to a 12 month term.
- Personal commitment to the objectives and initiatives of the Sustainable Neighbourhood Alliance.
- Board member roles and responsibilities are defined in more detail in a separate document, [Board Roles and Responsibilities](#).

Desirable criteria

- Strong preference for volunteers who live in and have a strong connection to the Lake Macquarie local government area. Candidates from out of area may be considered for specialised placements or projects.
- Volunteers who have experience and a connection with the Lake Macquarie Sustainable Neighbourhood network are encouraged.
- Experience or specialised skills in the following areas are particularly welcomed.
 - Strategic planning and project management
 - Fundraising and financial sustainability
 - Marketing and promotions
 - Volunteer recruitment and support
 - Environmental education, engagement and behaviour change

Let's chat

To express your interest in this role, please email the Sustainable Neighbourhood Alliance Secretariat at admin@sustainableneighbourhoods.org.au.

Please include your name, email and phone contact details, and a brief description of your background and/or interest in the role. Just a few sentences is totally fine.

Please get in touch to talk about a role to suit you at admin@sustainableneighbourhoods.org.au or 4921 0117.